



# DECLARATION OF MAJOR FORM FOR THE BA OR BS DEGREE

NAME:

Last Name
First Name
MI

UVA ID #	
UVA EMAIL	
Intended Date of Graduation	

INSTRUCTIONS: Take this form, along with a copy of your unofficial transcript, to the Director of the Undergraduate Program for your desired major **prior to the deadline for 4th semester students to declare majors**. The Director will assign you to a major advisor. Return the completed white and yellow copies of this form to the department office for your major. The office will forward the signed Dean's copy to the College Registrar. Keep a copy for your records. NOTE: **Non-College students may have only one major and one minor in the College**. SCPS students may not have a College major or minor.

Intended Major:

Check appropriate box or boxes as they apply to the intended major:

- This is my first or only major.
- This is a second major; my other major is in \_\_\_\_\_
- This replaces my previous declaration in \_\_\_\_\_
- This is a re-declaration following a leave of absence or voluntary withdrawal.

**Complete the bottom portion of this form with a major advisor.**

I hereby apply for a major in this department. In consultation with a major advisor, I propose the following tentative program of \_\_\_\_\_ credit-hours:

Course Prefix	Course Number	Course Title	Course To be Completed (enter year)			Credit Hours
			Fall	Spring	Summer/JTerm	

Name of Student's Major Advisor: \_\_\_\_\_

Approval of Program Director or Major Advisor: \_\_\_\_\_

PRINT NAME CLEARLY; ILLEGIBLE FORMS WILL BE RETURNED

SIGNATURE OF PERSON APPROVING PROGRAM

REMINDER TO THE STUDENT: Review your Academic Requirements (AR) report carefully every semester to make sure that you are making good progress towards graduation and that you are fulfilling all degree requirements. You are responsible for the area requirements in effect the semester you entered the College. They are listed in the *Undergraduate Record*. You are responsible for the major requirements in effect at the time when you declared the major. These are also listed in the *Undergraduate Record* and in the materials provided by the department. If there are discrepancies or if you have questions regarding your AR report, see the College Registrar promptly. Questions about majors and minors should be directed to the department. ALL COURSES TAKEN TO SATISFY COMPETENCY, AREA, MAJOR, MINOR AND AREA REQUIREMENTS MUST BE TAKEN FOR A GRADE (NOT Credit/No Credit). Sign below to indicate that you have read and understood this information.

STUDENT'S SIGNATURE

DATE