Environmental Sciences
Enterprise Rental Vehicle Form

EVSC uses rental vehicles to support classes/labs and research activities. Complete this form and return to ShaRhonda Swann for processing

Rental Vehicle basic information

Requestor Name   **E-mail**

Vehicle Type   **Number of Vehicles**

List EVSC Class / Lab #   **State purpose if other than class / lab**

Worktag if not EVSC Class / Lab   **Worktag Approver (PI)**

Logistic information

Primary destination

Date and time vehicle picked up   **Date and time vehicle to be returned**

Names of vehicle drivers

All drivers must have their driving record reviewed annually by the department. Complete the DMV Request Form and (if applicable) the UVA out of State License to obtain drivers records for review. Send completed driving record requests to Elizabeth Jackson for processing.